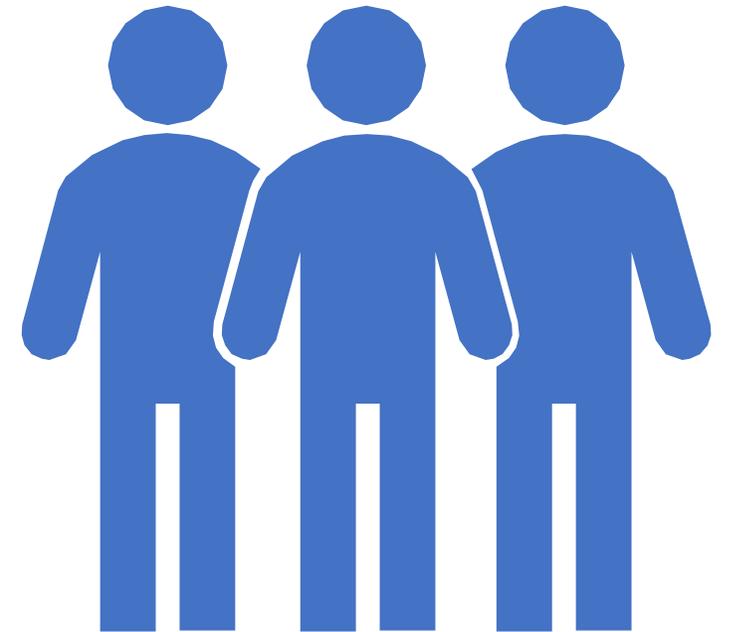


Business Manners For New Employees

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This training will help you

1. Understand corporate culture in Japan
2. Deliver appropriate business manners
3. Realize why Japanese people care about manners
4. Build better relationships with Japanese people

Case Study

~ In a meeting~

Boss : Don't you feel it's too warm
in this room?

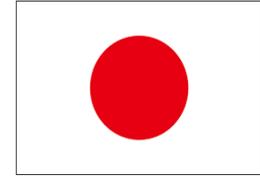


Zara : I don't think so.

Boss : . . . (Haa~ 🙄)

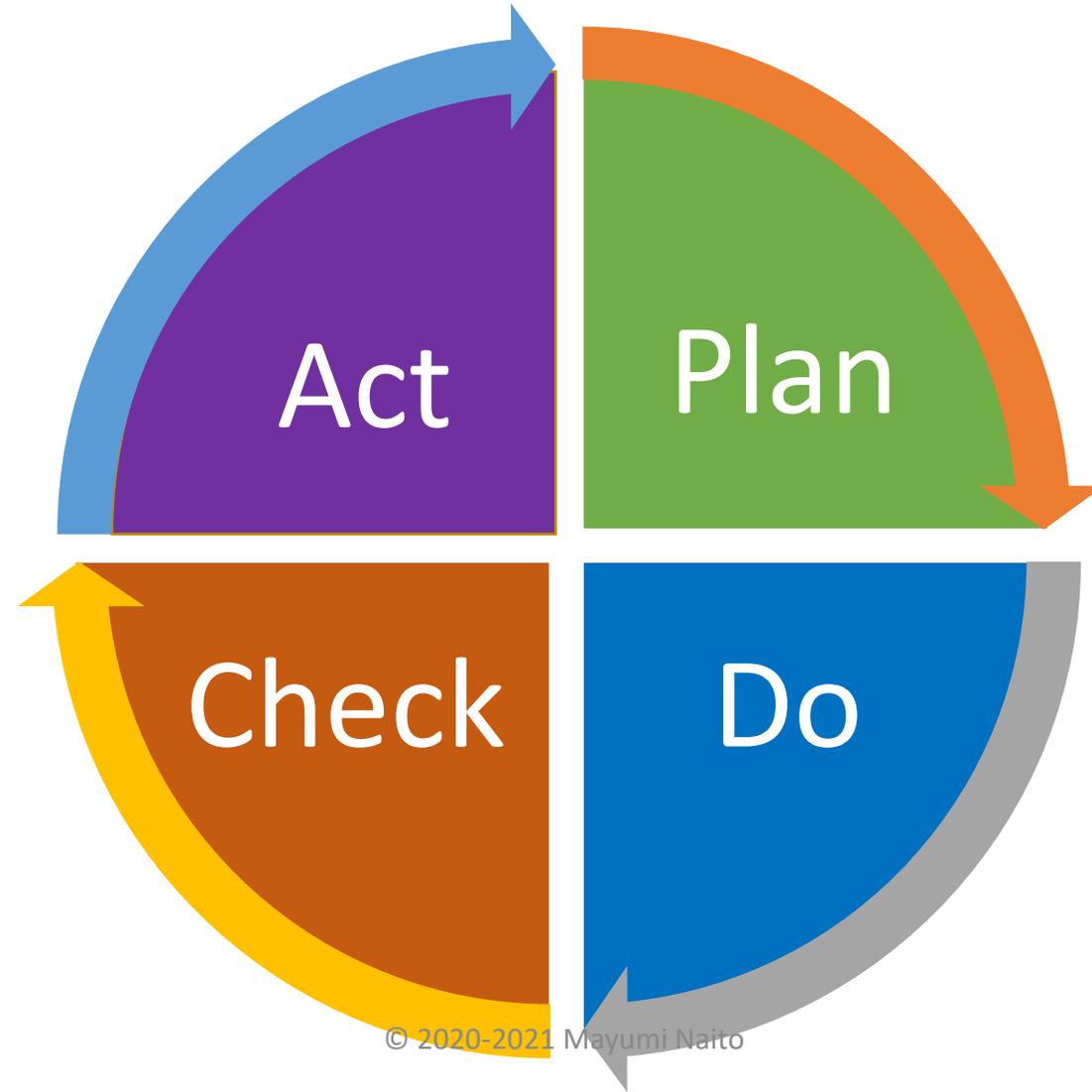
**Q. What did the boss imply?
How might she react?**

High-Context Culture



- **Non-verbal cues**
- **Implicit communication**
- **Heart to heart communication**
- **Tacit understanding**

PDCA Cycle



Role Play

Receive instruction. ➡ Report what you did.

1. Participate in a seminar.
2. Date & Time : 4/23(Tue), 24(Wed) 9:00 – 17:00
3. Theme : How to make a presentation
4. Place : Avanti Staff Office in Nihonbashi
5. The number of participants : 12 business people
6. What to bring : Writing materials
7. A report : Submit it to your manager by 9:00 on 4/26.



Let's enjoy
A TEAM BUILDING
Activity!!

Q.

Why is 'Team work' important?

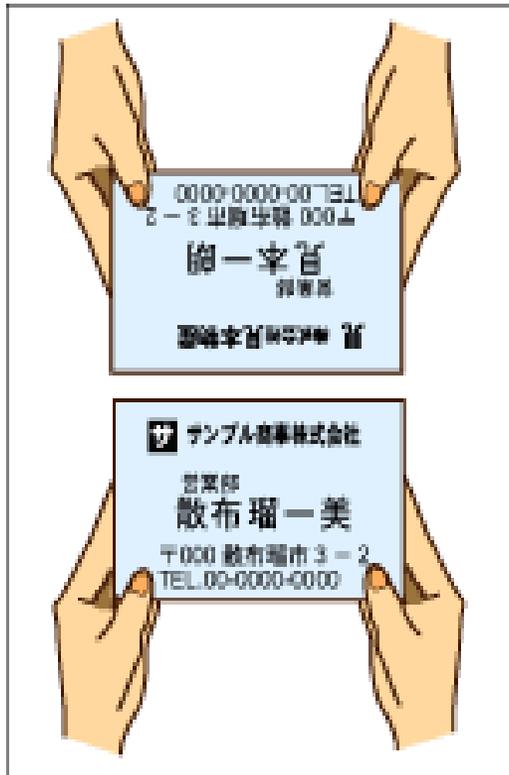


How to exchange a business card

Client's business card

= Her / His face

➔ Handle politely!

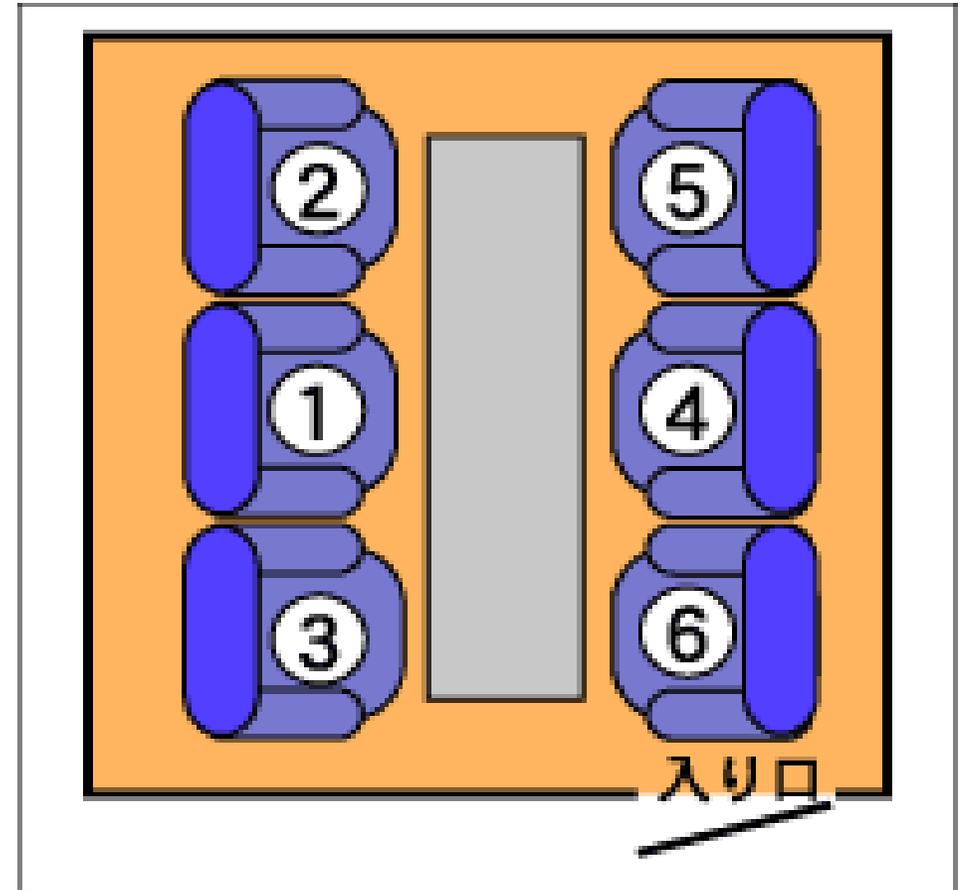
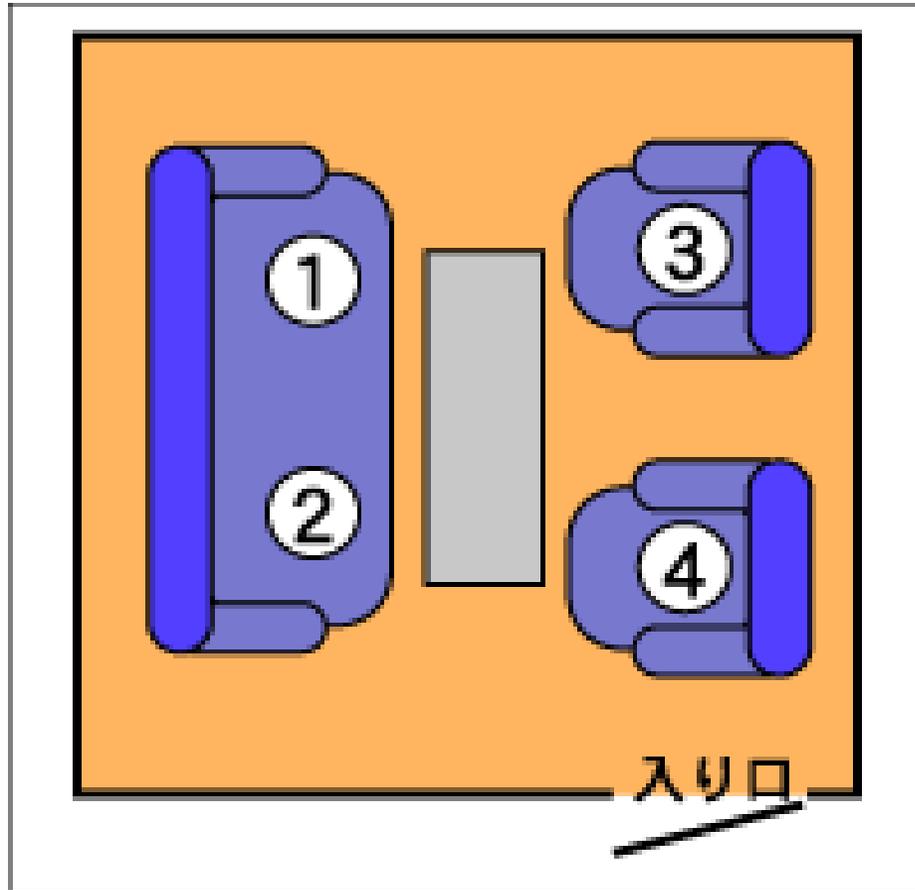


Your business card

= Your face = Company's face

➔ Make sure your card isn't displeasing.

Seat Ranking



Q.

Why do we listen to other people?

REVIEW

- https://www.classtools.net/random-name-picker/52_dYSJQh

8. Commitment

1

2

3